



## FESP APPLICATION INSTRUCTIONS

*Please print this information for your reference*

This document is intended to assist you with any questions that you may have with respect to applying for the Flames Even Strength Program.

You will need to fill in the required information and provide the appropriate documentation to complete your application. There are three parts to this application.

Go to the [Flames Even Strength Application form](#).

1. Enter your player's personal information. This includes name, address date of birth and gender. If you need to add additional players please click on Add Player and enter their information.

**Flames EvenStrength 2018-2019**

1 Player Information 2 Supporting Documents 3 Association Information

Flames Foundation HOCKEY CALGARY KidSport So All Kids Can Play! CANADIAN PACIFIC

**Player Information**

**Player 1**

**Name \***  
First Last

**Address \***  
Address Line 1  
Address Line 2

Calgary Alberta  
Postal / Zip Code Canada

**Date of Birth \*** **Gender**  
Please type in YYYY-MM-DD  
 Male  Female

**Funding Amount Requested \***

+ Add Player

2. On the same page enter both parents' personal information. This includes name, relationship to player, address, email, number of adults and children in household and signature.

**Parent Contact**

**Parent Contact Name #1 \***  
First Last  
Relationship to Player Phone Number \*  
Email \*  
Address \*  
Address Line 1  
Address Line 2  
Calgary Alberta  
Postal / Zip Code Canada

**Parent Contact Name #2 \***  
First Last  
Relationship to Player Contact's Phone  
Email \*  
Address \*  
Address Line 1  
Address Line 2  
Calgary Alberta  
Postal / Zip Code Canada

**Total Number of Adults in Household \*** **Total Number of Children in Household \***

Parent/Guardian Signature

I hereby give permission for my information to be used solely by Hockey Calgary and KidSport Calgary to determine eligibility and level of financial assistance. Application details may vary and are subject to change.

Date \*  
2017-05-29

Continue Sign

Once you have entered the required information click Continue to go to the next step.

3. The next step in the application is to upload your supporting documents.

**Flames EvenStrength 2018-2019**

① Player Information ② **Supporting Documents** ③ Association Information

**\*\* It is required for all applicants to submit one supporting document from each section below (Sections 1 & 2) \*\***  
Note: These files may be uploaded in either pdf or jpeg format

**Section 1 Documents**

- Pay Stubs (3 consecutive most recent)
- Income Support Report
- AISH Report
- WCB Report
- EI Report

**Section 2 Documents**

- Alberta Child Health Benefit Letter
- Subsidized Housing Letter
- Canada Child Tax Benefit Notice
- Notice of Assessment - 2017 tax year (Required from BOTH PARENTS/GUARDIANS)

**Section 1 Upload**

Upload or drag files here.

**Section 2 Upload**

Upload or drag files here.

Back Continue Save

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Your form should look like below when you have uploaded your documents.

**Flames EvenStrength 2018-2019**

① Player Information ② **Supporting Documents** ③ Association Information

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- Notice of Assessment - 2017 tax year (Required from BOTH PARENTS/GUARDIANS)

**Section 1 Upload**

EmployeePayStatementsDeposits20170... 61.27 KB

EmployeePayStatementsDeposits20170... 61.75 KB

EmployeePayStatementsDeposits20170... 61.52 KB

**Section 2 Upload**

Notice\_of\_assessment\_2017\_06\_15\_12... 20.02 KB

Back Continue Save

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Once you have uploaded the required documents click Continue to go to the final step.

4. The last step is to add the association's information, amount requested and a brief explanation of your circumstances.

**Flames EvenStrength 2018-2019**

① Player Information ② Supporting Documents ③ **Association Information**

**\*\*\* Please note that this form and the supporting documents must be submitted prior to the October 15th deadline or your application will be considered incomplete and will be declined. \*\*\***

If you have any questions or concerns regarding this form, please contact Pam Douglas at Hockey Calgary at (403)245-5773 ext. 206 or email [pam.douglas@hockeycalgary.com](mailto:pam.douglas@hockeycalgary.com)

Is the LMHA subsidizing the player?  
 Yes  No

Is volunteering credit available?  
 Yes  No

Program Approval

Association \*

Association Email \*

Back Submit Save

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Once you have entered the required information click Submit to complete your application.

You will see the following when your application is complete.

### Flames EvenStrength 2018-2019

Thank you for your application, your request has been received and will be reviewed within 2 weeks of submission. Please note that during certain peak submission periods, delays to this time frame may occur.

Please also be advised that a copy of this confirmation is also being sent to your association. The contact email can be found under "Association Email" in your submission details.